

Utah Main Street's

RURAL Revive & Reside Grant Program

2025 Subgrantee EIN, SAM.gov, and UEI Training

Part One: EIN



UTAH MAIN STREET

The Utah Main Street Rural Revive & Reside Subgrant Program is being supported in part by the Historic Preservation Fund administered by the National Park Service, Department of the Interior.

WELCOME

- Useful terms:
 - UEI (Unique Entity Identifier)
 - EIN (Employer Identification Number)
 - Sam.gov (System for Award Management)
 - IRS (Internal Revenue Service)

CONTEXT

- Even though your check will come from the State of Utah, the money itself comes from the federal government and is considered federal dollars
 - In order to receive federal money, **you must have a UEI (Unique Entity Identifier)**
 - In order to get a **UEI**, you must create a Sam.gov user account
 - In order to register in Sam.gov, **you must have an EIN (Employer Identification Number)** from the IRS

STEP ONE

Go to this website:

<https://www.irs.gov/businesses/small-businesses-self-employed/apply-for-an-employer-identification-number-ein-online>

Click “Apply for an EIN”

Get an employer identification number

English | Español | 中文(简体) | 中文(繁體) | 한국어 | Русский | Tiếng Việt | Kreyòl Ayisyen

Individuals

- Businesses and self-employed
 - Business tax account
 - Employer ID numbers**
 - Business taxes
 - Large business
 - Small business and self-employed
- Corporations
- Partnerships

Charities and nonprofits

International taxpayers

Governmental liaisons

Federal, state and local governments

Indian tribal governments

Tax exempt bonds

Taxpayer identification numbers (TIN)

Use this tool to get an EIN directly from the IRS in minutes for free. Answer questions, and submit the application. If it's approved, we'll issue your EIN immediately online.

Beware of websites that charge for an EIN. You never have to pay a fee for an EIN.

How it works

- Complete the application in one session. You can't save it for later.
- It expires after 15 minutes of inactivity, and you'll need to start over.
- Print your EIN confirmation letter for your records.

Who can use this tool

Use this if:

- Your principal place of business is in the U.S. or U.S. territories.
- You're the [responsible party](#) in control of the entity or its [authorized representation](#).
- You have the responsible party's Social Security or individual taxpayer ID number (ITIN).

You **can't** use this:

- If your principal place of business is outside the U.S. [Apply by phone, fax](#) or mail.
- To apply with an EIN. Only government entities may apply with an EIN.

What you need

- Your [business entity type](#).
- The Social Security number or taxpayer ID number of the [responsible party](#) in control of your business or organization.
- If you're a [third-party designee](#), you must have signed authorizing the designee to apply for an EIN on your behalf.

Get an EIN

Get your EIN straight from the IRS.

Apply for an EIN

Related

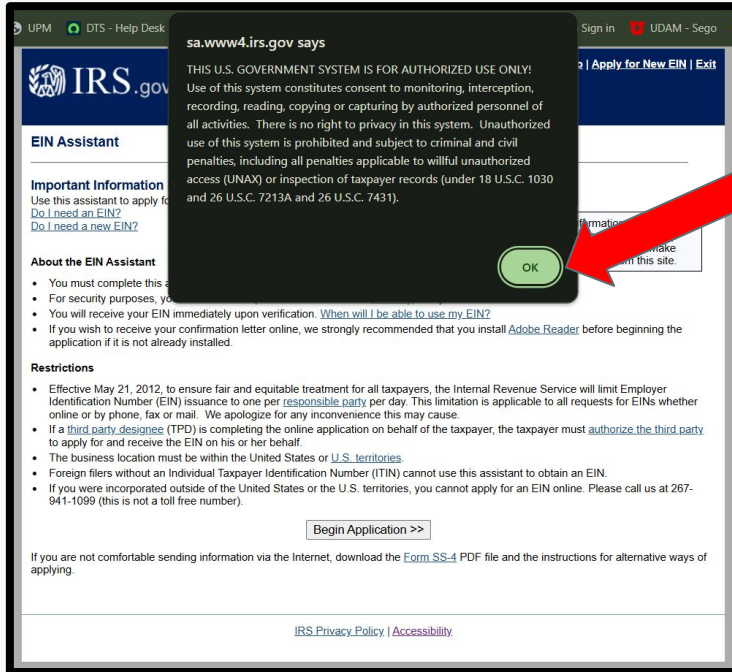
- [Employer identification number](#)
- [Privacy Act Statement and Paperwork Reduction Act Notice](#)
- [Businesses with employees](#)
- [EIN video](#)



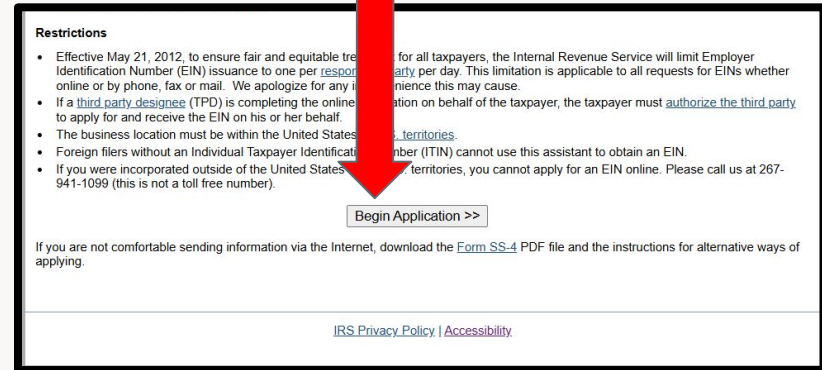
STEP TWO

Press "OK" on this pop-up

Click "Begin Application"



The screenshot shows the IRS EIN Assistant website. A security warning pop-up is displayed in the center, stating: "sa.www4.irs.gov says THIS U.S. GOVERNMENT SYSTEM IS FOR AUTHORIZED USE ONLY! Use of this system constitutes consent to monitoring, interception, recording, reading, copying or capturing by authorized personnel of all activities. There is no right to privacy in this system. Unauthorized use of this system is prohibited and subject to criminal and civil penalties, including all penalties applicable to willful unauthorized access (UNAX) or inspection of taxpayer records (under 18 U.S.C. 1030 and 26 U.S.C. 7213A and 26 U.S.C. 7431)." The pop-up has an "OK" button at the bottom right. The website content includes the IRS logo, "EIN Assistant" heading, "Important Information" section, and a "Begin Application >>" button at the bottom.



The screenshot shows the "Restrictions" section of the IRS EIN Assistant website. It lists several rules for applying for an EIN online, including limitations on the number of applications per day, requirements for third-party designees, and restrictions based on the taxpayer's location. A "Begin Application >>" button is located at the bottom right of the restrictions section.

Restrictions

- Effective May 21, 2012, to ensure fair and equitable treatment for all taxpayers, the Internal Revenue Service will limit Employer Identification Number (EIN) issuance to one per responsible party per day. This limitation is applicable to all requests for EINs whether online or by phone, fax or mail. We apologize for any inconvenience this may cause.
- If a third party designee (TPD) is completing the online application on behalf of the taxpayer, the taxpayer must authorize the third party to apply for and receive the EIN on his or her behalf.
- The business location must be within the United States or U.S. territories.
- Foreign filers without an Individual Taxpayer Identification Number (ITIN) cannot use this assistant to obtain an EIN.
- If you were incorporated outside of the United States or the U.S. territories, you cannot apply for an EIN online. Please call us at 267-941-1099 (this is not a toll free number).

[Begin Application >>](#)

If you are not comfortable sending information via the Internet, download the [Form SS-4](#) PDF file and the instructions for alternative ways of applying.

[IRS Privacy Policy](#) | [Accessibility](#)

STEP THREE



The screenshot shows the IRS EIN Assistant interface. At the top, the IRS logo and ".gov" are on the left, and links for "Help", "Apply for New EIN", and "Exit" are on the right. Below this is a header "EIN Assistant" and a progress bar with six steps: "Your Progress:", "1. Identify", "2. Authenticate", "3. Addresses", "4. Details", and "6. EIN Confirmation". The main content area is titled "What type of legal structure is applying for an EIN?". It includes instructions: "Before applying for an EIN you should have already determined what type of legal structure, business, or type of organization is being established." and "Choose the type you are applying for. If you don't see your type, select 'View Additional Types.'". There are seven radio button options: "Sole Proprietor" (selected), "Partnerships", "Corporations", "Limited Liability Company (LLC)", "Estate", "Trusts", and "View Additional Types, Including Tax-Exempt and Governmental Organizations". Each option has a brief description. A "Help Topics" sidebar on the right contains a link: "What if I do not know what type of legal structure or organization to choose?". At the bottom, there are "<< Back" and "Continue >>" buttons, and links for "IRS Privacy Policy" and "Accessibility".

IRS.gov Help | Apply for New EIN | Exit

EIN Assistant

Your Progress: 1. Identify 2. Authenticate 3. Addresses 4. Details 6. EIN Confirmation

What type of legal structure is applying for an EIN?

Before applying for an EIN you should have already determined what type of legal structure, business, or type of organization is being established.

Choose the type you are applying for. If you don't see your type, select "View Additional Types."

- ☒ **Sole Proprietor**
Includes individuals who are in business for themselves and household employers.
- ☐ **Partnerships**
Includes partnerships and joint ventures.
- ☐ **Corporations**
Includes S corporations, personal service corporations, real estate investment trusts (REIT), regulated investment conduits (RIC), and settlement funds.
- ☐ **Limited Liability Company (LLC)**
A limited liability company (LLC) is a structure allowed by state statute and is formed by filing articles of organization with the state.
- ☐ **Estate**
An estate is a legal entity created as a result of a person's death.
- ☐ **Trusts**
All types of trusts including conservatorships, custodianships, guardianships, irrevocable trusts, revocable trusts, and receiverships.
- ☐ **View Additional Types, Including Tax-Exempt and Governmental Organizations**
If none of the above fit what you are establishing, there are several others to choose from.

Help Topics

- What if I do not know what type of legal structure or organization to choose?

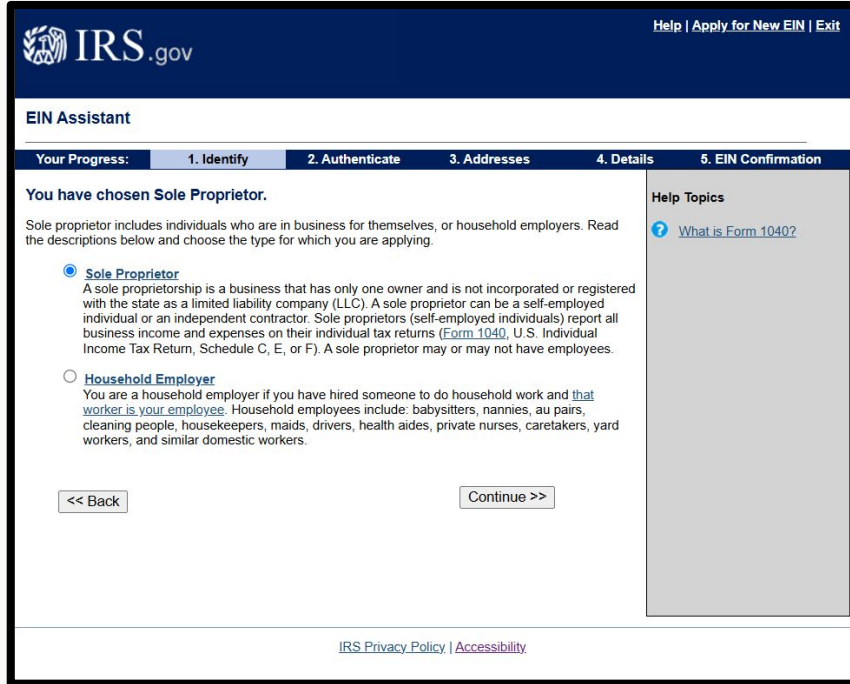
<< Back Continue >>

[IRS Privacy Policy](#) | [Accessibility](#)

Click "Sole Proprietor"

Click Continue

STEP FOUR



The screenshot shows the IRS.gov EIN Assistant interface. At the top, there's a dark blue header with the IRS logo and the text 'IRS.gov'. To the right of the header, there are links: 'Help | Apply for New EIN | Exit'. Below the header, the page is titled 'EIN Assistant'. A progress bar shows five steps: '1. Identify', '2. Authenticate', '3. Addresses', '4. Details', and '5. EIN Confirmation'. The current step is '1. Identify'. The main content area says 'You have chosen Sole Proprietor.' and provides a definition of a sole proprietor. Below this, there are two radio button options: 'Sole Proprietor' (which is selected) and 'Household Employer'. The 'Sole Proprietor' option includes a detailed description of what a sole proprietorship is and how to report income. The 'Household Employer' option includes a description of when to choose this option and a list of household employees. At the bottom of the main content area, there are two buttons: '<< Back' and 'Continue >>'. On the right side of the page, there is a 'Help Topics' section with a link 'What is Form 1040?'. At the very bottom of the page, there are links for 'IRS Privacy Policy' and 'Accessibility'.

IRS.gov Help | Apply for New EIN | Exit

EIN Assistant

Your Progress: 1. Identify 2. Authenticate 3. Addresses 4. Details 5. EIN Confirmation

You have chosen Sole Proprietor.

Sole proprietor includes individuals who are in business for themselves, or household employers. Read the descriptions below and choose the type for which you are applying.

☒ **Sole Proprietor**
A sole proprietorship is a business that has only one owner and is not incorporated or registered with the state as a limited liability company (LLC). A sole proprietor can be a self-employed individual or an independent contractor. Sole proprietors (self-employed individuals) report all business income and expenses on their individual tax returns (Form 1040, U.S. Individual Income Tax Return, Schedule C, E, or F). A sole proprietor may or may not have employees.

☐ **Household Employer**
You are a household employer if you have hired someone to do household work and that worker is your employee. Household employees include: babysitters, nannies, au pairs, cleaning people, housekeepers, maids, drivers, health aides, private nurses, caretakers, yard workers, and similar domestic workers.

<< Back Continue >>

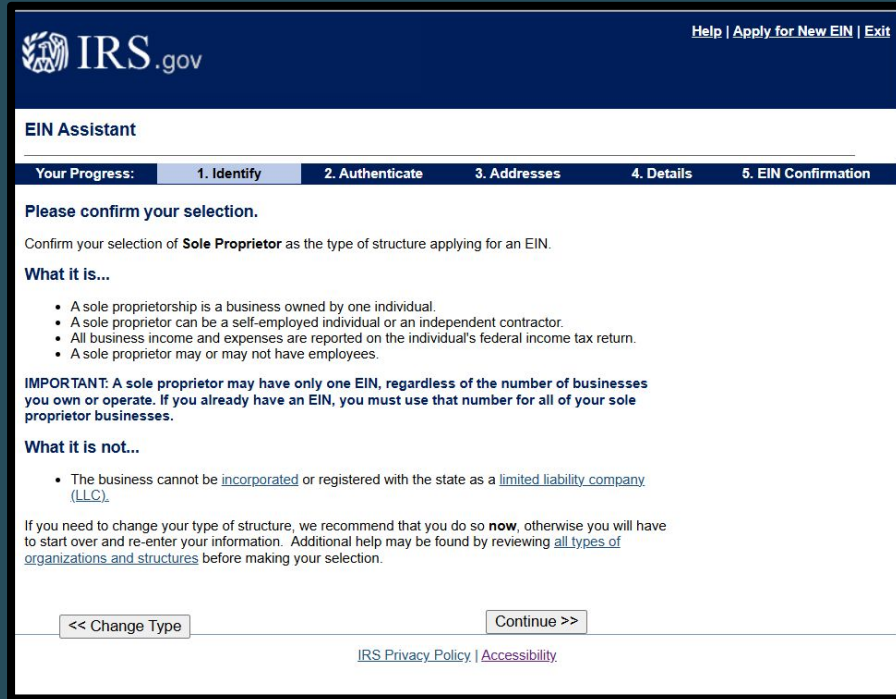
Help Topics
[What is Form 1040?](#)

[IRS Privacy Policy](#) | [Accessibility](#)

Click “**Sole Proprietor**” again

Click Continue

STEP FIVE



The screenshot shows the IRS EIN Assistant interface. At the top is the IRS.gov logo and navigation links: [Help](#), [Apply for New EIN](#), and [Exit](#). Below the header is the title "EIN Assistant". A progress bar shows five steps: 1. Identify, 2. Authenticate, 3. Addresses, 4. Details, and 5. EIN Confirmation. The main content area is titled "Please confirm your selection." and instructs the user to confirm the selection of **Sole Proprietor** as the type of structure applying for an EIN. It includes a section "What it is..." with a bulleted list of characteristics of a sole proprietorship. An important note states that a sole proprietor may have only one EIN, regardless of the number of businesses owned or operated. Another section, "What it is not...", lists that the business cannot be incorporated or registered as a limited liability company (LLC). A final note suggests changing the type of structure if needed, with a link to "all types of organizations and structures". At the bottom are two buttons: "<< Change Type" and "Continue >>". Footer links include [IRS Privacy Policy](#) and [Accessibility](#).

IRS.gov [Help](#) | [Apply for New EIN](#) | [Exit](#)

EIN Assistant

Your Progress: 1. Identify 2. Authenticate 3. Addresses 4. Details 5. EIN Confirmation

Please confirm your selection.

Confirm your selection of **Sole Proprietor** as the type of structure applying for an EIN.

What it is...

- A sole proprietorship is a business owned by one individual.
- A sole proprietor can be a self-employed individual or an independent contractor.
- All business income and expenses are reported on the individual's federal income tax return.
- A sole proprietor may or may not have employees.

IMPORTANT: A sole proprietor may have only one EIN, regardless of the number of businesses you own or operate. If you already have an EIN, you must use that number for all of your sole proprietor businesses.

What it is not...

- The business cannot be [incorporated](#) or registered with the state as a [limited liability company \(LLC\)](#).

If you need to change your type of structure, we recommend that you do so **now**, otherwise you will have to start over and re-enter your information. Additional help may be found by reviewing [all types of organizations and structures](#) before making your selection.

<< Change Type Continue >>

[IRS Privacy Policy](#) | [Accessibility](#)

Click Continue

STEP SIX

IRS.gov [Help](#) | [Apply for New EIN](#) | [Exit](#)

EIN Assistant

Your Progress: 1. Identify 2. Authenticate 3. Addresses 4. Details 5. EIN Confirmation

Why is the Sole Proprietor requesting an EIN?

Choose **one** reason that best describes why you are applying for an EIN.

- ☐ **Started a new business**
Select this option if you are beginning a new business.
- ☐ **Hired employee(s)**
Select this option if you already have a business and need to hire employees.
- ☒ **Banking purposes**
Select this option if the reason for applying for the EIN is strictly to satisfy banking requirements or local law.
- ☐ **Changed type of organization**
Select this option if you are changing the type of organization you currently operate, such as changing from a sole proprietor to a partnership, changing from a partnership to a corporation, etc.
- ☐ **Purchased active business**
Select this option if you are purchasing a business that is already in operation.

[Continue >>](#)

Help Topics

- [I do not see my reason for applying here. What should I choose?](#)
- [What if more than one reason applies to me?](#)

[IRS Privacy Policy](#) | [Accessibility](#)

Click Banking purposes

Click Continue

STEP SEVEN

IRS.gov [Help](#) | [Apply for New EIN](#) | [Exit](#)

EIN Assistant

Your Progress: 1. Identify ✓ 2. Authenticate 3. Addresses 4. Details 5. EIN Confirmation

Please tell us about the Sole Proprietor.

* Required fields
Must match IRS records or this application cannot be processed.
The only punctuation and special characters allowed are hyphen (-) and ampersand (&).

First name *

Middle name/initial

Last name *

Suffix (Jr, Sr, etc.)

[SSN/ITIN](#) * - -

Choose One: *

☐ I am the sole proprietor.

☐ I am a third party applying for an EIN on behalf of this sole proprietor.

Before continuing, please review the information above for typographical errors.

<< Back Continue >>

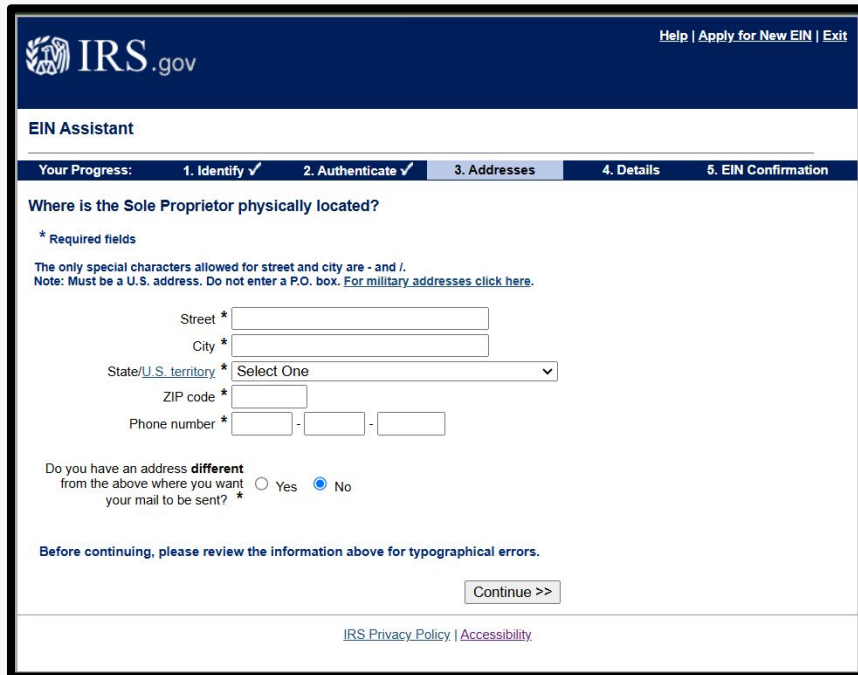
[IRS Privacy Policy](#) | [Accessibility](#)

Input your First name, Last name, and Social Security Number

Select “I am the sole proprietor.”

Click Continue

STEP EIGHT



The screenshot shows the IRS.gov EIN Assistant interface. At the top, the IRS logo and ".gov" are on the left, and links for "Help", "Apply for New EIN", and "Exit" are on the right. Below this is a header "EIN Assistant". A progress bar shows five steps: "1. Identify" (checked), "2. Authenticate" (checked), "3. Addresses" (active), "4. Details", and "5. EIN Confirmation". The main question is "Where is the Sole Proprietor physically located?". Below it, a note states: "* Required fields". A sub-note says: "The only special characters allowed for street and city are - and /. Note: Must be a U.S. address. Do not enter a P.O. box. For military addresses click here." The form fields include: "Street" (text box), "City" (text box), "State/U.S. territory" (dropdown menu with "Select One" selected), "ZIP code" (text box), and "Phone number" (text box with hyphens). Below these is a question: "Do you have an address different from the above where you want your mail to be sent?" with radio buttons for "Yes" and "No" (selected). At the bottom, a message says: "Before continuing, please review the information above for typographical errors." and a "Continue >>" button is present. The footer contains links for "IRS Privacy Policy" and "Accessibility".

Input your Street Address, Utah, Zip code, and your phone number.

If you have a different address you want mail sent to, click Yes.

Otherwise, select No.

Press Continue.

STEP NINE



IRS.gov [Help](#) | [Apply for New EIN](#) | [Exit](#)

EIN Assistant

Your Progress: 1. Identify ✓ 2. Authenticate ✓ 3. Addresses ✓ 4. Details 5. EIN Confirmation

Tell us about the Sole Proprietor.

***Required fields**
The only punctuation and special characters allowed are hyphen (-) and ampersand (&).
The trade name may not contain an ending such as 'LLC', 'LC', 'PLLC', 'PA', 'Corp', or 'Inc'.

Name of Sole Proprietor **KARLEE STAUFFER**

[Trade name/Doing business as](#)
(if different from name)

County where Sole Proprietor is located *

State/Territory where Sole Proprietor is located * **UTAH (UT)** ▼

Sole Proprietor [start date](#) * **Select Month** ▼ **Year**

Before continuing, please review the information above for typographical errors.

[Continue >>](#)

[IRS Privacy Policy](#) | [Accessibility](#)

Your name should show up as “Name of Sole Proprietor”, with your County and “Utah” as the state.

For the Sole Proprietor start date, put the current month and year.

Press Continue.

STEP TEN

IRS.gov Help | Apply for New EIN | Exit

EIN Assistant

Your Progress: 1. Identify ✓ 2. Authenticate ✓ 3. Addresses ✓ 4. Details 5. EIN Confirmation

Tell us more about the Sole Proprietor.

* Required fields

Does your business own a [highway motor vehicle](#) with a [taxable gross weight](#) of 55,000 pounds or more? * ☐ Yes ☒ No

Does your business involve [gambling/wagering](#)? * ☐ Yes ☒ No

Does your business need to file [Form 720](#) (Quarterly Federal [Excise Tax Return](#))? * ☐ Yes ☒ No

Does your business sell or manufacture alcohol, tobacco, or firearms? * ☐ Yes ☒ No

Do you have, or do you expect to have, any [employees who will receive Forms W-2](#) in the next 12 months? * (Forms W-2 require additional filings with the IRS.) ☐ Yes ☒ No

Before continuing, please review the information above.

Continue >>

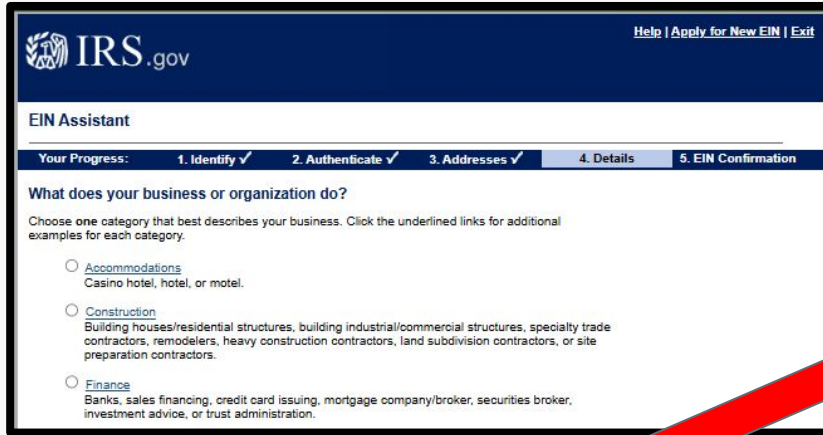
Help Topics
[What is Form 720?](#)

[IRS Privacy Policy](#) | [Accessibility](#)

These should all be “No” since you are an individual and not a business.

Press Continue.

STEP ELEVEN



IRS.gov [Help](#) | [Apply for New EIN](#) | [Exit](#)

EIN Assistant

Your Progress: 1. Identify ✓ 2. Authenticate ✓ 3. Addresses ✓ 4. Details 5. EIN Confirmation

What does your business or organization do?

Choose one category that best describes your business. Click the underlined links for additional examples for each category.

- ☐ [Accommodations](#)
Casino hotel, hotel, or motel.
- ☐ [Construction](#)
Building houses/residential structures, building industrial/commercial structures, specialty trade contractors, remodelers, heavy construction contractors, land subdivision contractors, or site preparation contractors.
- ☐ [Finance](#)
Banks, sales financing, credit card issuing, mortgage company/broker, securities broker, investment advice, or trust administration.

Select “**Other**” on this page (it’s at the bottom).

Press Continue.



- ☐ [Warehousing](#)
Operating warehousing or storage facilities for general merchandise, refrigerated goods, or other warehouse products; establishments that store goods but do not sell the goods they handle.
- ☐ [Wholesale](#)
Wholesale agent/broker, importer, manufacturer's representative, merchant, distributor, or other wholesaler.
- ☒ [Other](#)

<< Back Continue >>

[IRS Privacy Policy](#) | [Accessibility](#)

STEP TWELVE

IRS.gov [Help](#) | [Apply for New EIN](#) | [Exit](#)

EIN Assistant

Your Progress: 1. Identify ✓ 2. Authenticate ✓ 3. Addresses ✓ 4. Details 5. EIN Confirmation

You have chosen Other.

Please choose **one** of the following that best describes your primary business activity:

- ☐ Consulting
- ☐ Manufacturing
- ☐ Organization (such as religious, environmental, social or civic, athletic, etc.)
- ☐ Rental
- ☐ Repair
- ☐ Sell goods
- ☐ Service
- ☒ Other – please specify your primary business activity:

[IRS Privacy Policy](#) | [Accessibility](#)

Select **“Other - please specify your primary business activity:”**

Where it asks for you to specify, put **“Individual”**

Press Continue.

STEP THIRTEEN



IRS.gov Help | Apply for New EIN | Exit

EIN Assistant

Your Progress: 1. Identity ✓ 2. Authenticate ✓ 3. Addresses ✓ 4. Details ✓ 5. EIN Confirmation

How would you like to receive your EIN Confirmation Letter?

You have **two** options for receiving your confirmation letter. Please choose one below.

☒ **Receive letter online.** This option requires [Adobe Reader](#). You will be able to view, print, and save this letter immediately. It will not be mailed to you.

☐ **Receive letter by mail.** The IRS will send the letter to the mailing address you provided - allow up to 4 weeks for delivery.

[Continue >>](#)

[IRS Privacy Policy](#) | [Accessibility](#)

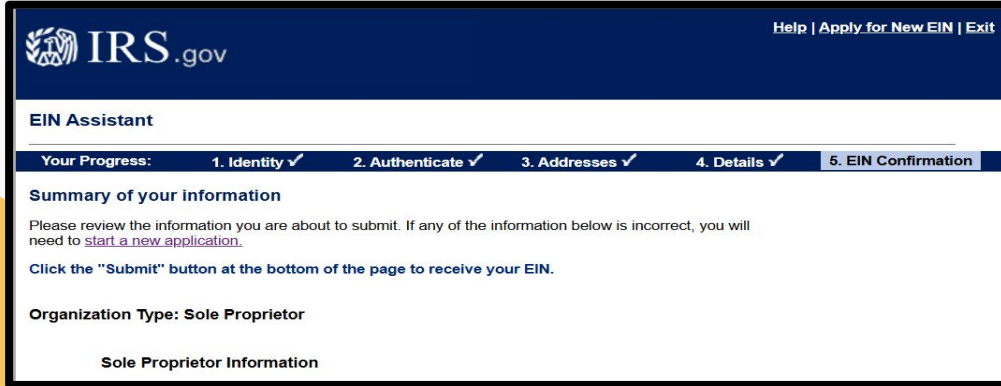
Select **“Receive letter online.”**

Press Continue.

You can download Adobe Reader for free here:
<https://get.adobe.com/reader/>



STEP FOURTEEN

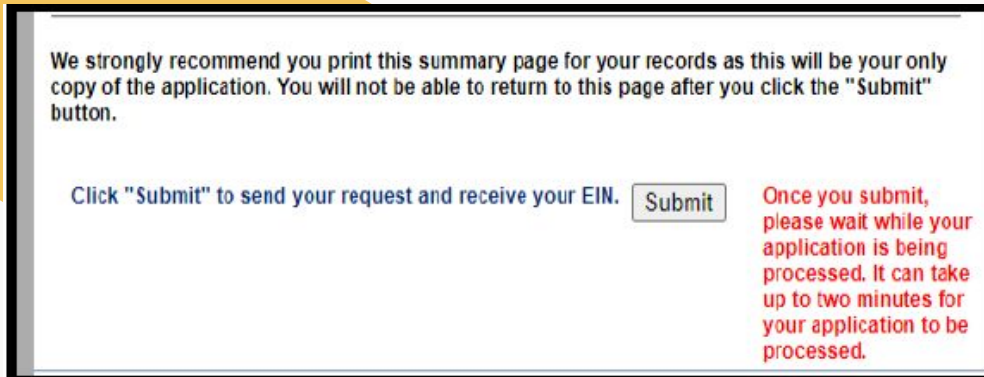


The screenshot shows the IRS.gov EIN Assistant interface. At the top, the IRS logo and ".gov" are on the left, and links for "Help", "Apply for New EIN", and "Exit" are on the right. Below this is a header "EIN Assistant". A progress bar shows five steps: 1. Identity (checked), 2. Authenticate (checked), 3. Addresses (checked), 4. Details (checked), and 5. EIN Confirmation (active). The main content area is titled "Summary of your information" and contains a warning: "Please review the information you are about to submit. If any of the information below is incorrect, you will need to [start a new application](#)." It also instructs to "Click the 'Submit' button at the bottom of the page to receive your EIN." Below this, it states "Organization Type: Sole Proprietor" and "Sole Proprietor Information".

This page should be a summary of your information as Sole Proprietor.

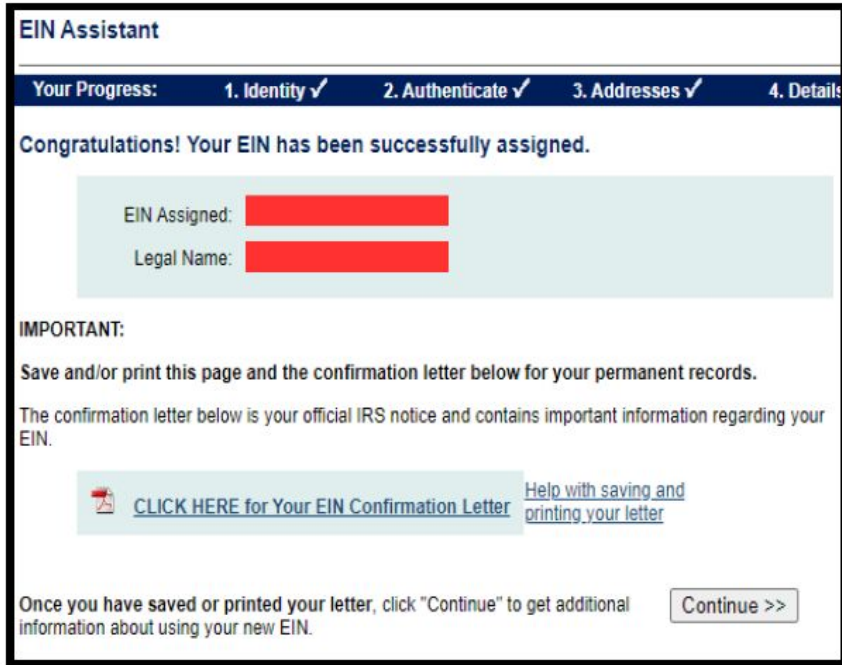
Double check the information, then scroll down to the bottom.

Click **"Submit"**



The screenshot shows the bottom of the EIN Assistant page. It contains a warning: "We strongly recommend you print this summary page for your records as this will be your only copy of the application. You will not be able to return to this page after you click the 'Submit' button." Below this is a button labeled "Submit". To the right of the button, a red text box states: "Once you submit, please wait while your application is being processed. It can take up to two minutes for your application to be processed."

STEP FIFTEEN



The screenshot shows the 'EIN Assistant' interface. At the top, a progress bar indicates four steps: 1. Identity ✓, 2. Authenticate ✓, 3. Addresses ✓, and 4. Details. Below the progress bar, a message reads: 'Congratulations! Your EIN has been successfully assigned.' Underneath this, two redacted fields are shown: 'EIN Assigned:' and 'Legal Name:'. An 'IMPORTANT:' section follows, advising the user to 'Save and/or print this page and the confirmation letter below for your permanent records.' It then states: 'The confirmation letter below is your official IRS notice and contains important information regarding your EIN.' A blue button with a printer icon and the text 'CLICK HERE for Your EIN Confirmation Letter' is displayed. To its right is a link: 'Help with saving and printing your letter'. At the bottom, a note says: 'Once you have saved or printed your letter, click "Continue" to get additional information about using your new EIN.' A 'Continue >>' button is located in the bottom right corner.

EIN Assistant

Your Progress: 1. Identity ✓ 2. Authenticate ✓ 3. Addresses ✓ 4. Details

Congratulations! Your EIN has been successfully assigned.


EIN Assigned: [Redacted]

Legal Name: [Redacted]

IMPORTANT:

Save and/or print this page and the confirmation letter below for your permanent records.

The confirmation letter below is your official IRS notice and contains important information regarding your EIN.

 [CLICK HERE for Your EIN Confirmation Letter](#) [Help with saving and printing your letter](#)

Once you have saved or printed your letter, click "Continue" to get additional information about using your new EIN.

[Continue >>](#)

This is your confirmation screen. It will show you your EIN and Legal Name.

Click the link that says **“CLICK HERE for Your EIN Confirmation Letter”** to open your confirmation letter.

This will allow your letter to pop up and from there, you can save it. You will need this document when you register for your UEI in SAM.gov.



Utah

SHPO

UTAH MAIN STREET

FINAL CONFIRMATION

IRS DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023

Date of this notice: 11-05-2024

Employer Identification Number:
[REDACTED]

Form: SS-4

Number of this notice: CP 575 G

Name and address
[REDACTED]

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

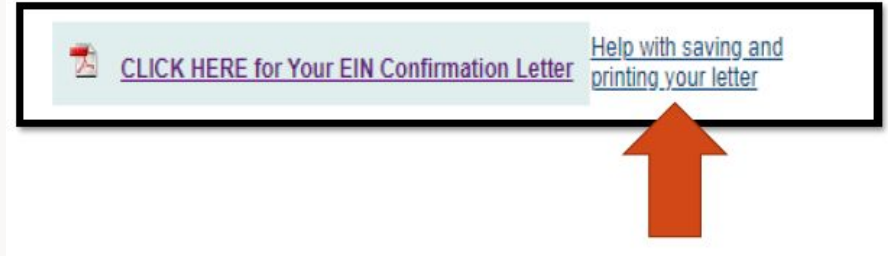
WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you [REDACTED]. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

Taxpayers request an EIN for their business. Some taxpayers receive CP575 notices when another person has stolen their identity and are opening a business using their information. If you did not apply for this EIN, please contact us at the phone number or address listed on the top of this notice.

When filing tax documents, making payments, or replying to any related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

A limited liability company (LLC) may file Form 8832, *Entity Classification Election*, and elect to be classified as an association taxable as a corporation. If the LLC is eligible to be treated as a corporation that meets certain tests and it will be electing S corporation status, it must timely file Form 2553, *Election by a Small Business Corporation*. The LLC will be treated as a corporation as of the effective date of the S corporation election and does not need to file Form 8832.



The letter will look like the image on the left.

Click "Help" for troubleshooting printing issues.

NEXT STEPS

Part Two: Create a SAM.gov user account

- View instructions on how to do so by [clicking on this link](#)
- **OR** view a PDF of the instructions on our website [by clicking on this link](#)

Part Three: Get a Unique Entity ID (UEI)

- View a PDF of instructions on our website on how to get a UEI [by clicking on this link](#)

It can take 10-15 business days (or longer if it is flagged for manual review) for the UEI to be processed, so start this as early as possible! Once you have your UEI number, you can apply for the Rural Revive & Reside Grant.

Questions? Contact us.



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Thank you!

UTAH MAIN STREET is a Main Street America™ Coordinating Program and is a place-based economic development and community preservation program housed in the Department of Cultural & Community Engagement.

As a Main Street America™ Coordinating Program, Utah Main Street helps to lead a powerful, grassroots network consisting of over 40 Coordinating Programs and over 1,200 neighborhoods and communities across the country committed to creating high-quality places and to building stronger communities through preservation-based economic development.

UTAH STATE HISTORIC PRESERVATION OFFICE

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